

ACTIVITY COMPLETION REPORTS

A completion report is **required within 14 days of the end of the activity**. To complete the report:

1. Log-in and Click on the **Actions** icon related to your recently completed activity.
2. Select **Activities**.

Application	Animal	Purpose	Approval	Expiry	Teacher	School	Meeting	Status	Actions
D1607007	Chickens	Egg Hatching	25/10/2016	25/10/2019	Kate CASSIN	Allendale Primary School	2016-7	APPROVED	⋮
D1607008	Mice	Small Mammal Breeding	26/10/2016	26/10/2019	Kate CASSIN	Allendale Primary School	2016-8	APPROVED	⋮
D1608011	Chickens	Egg Hatching	01/11/2016	01/11/2019	Karen Yap	Allendale Primary School	2016-8	APPROVED	⋮
N/A	Fish	Other			Kate CASSIN	Allendale Primary School	N/A	SUBMITTED	⋮

3. Your current activity will appear and a required completion report is indicated by a **red cross**.
4. Click on **Actions** and select **Completion Report**.

My Applications / Allendale Primary School - D1607008 - Small Mammal Breeding

Start Date	End Date	Animals	Students	Completion Report	Valid	
24/10/2016	28/10/2016	3	10	✔	✔	⋮
01/02/2017	15/02/2017	12	25	⊗	✔	⋮

5. Click anywhere on the row next to the animal name to edit the activity details. Editing is required if you used more or less animals than planned or if there were any deaths.

My Applications / Allendale Primary School - D1607008 - Small Mammal Breeding / Completion Report

Animals										
Description	Cat. 1	Cat. 2	Cat. 3	Cat. 4	Cat. 5	Live Animals	Deaths	Students	Next Year?	
Mice	⊗	✔	✔	⊗	⊗	12	1	25	✔	⋮

Outcomes

How well were the educational objectives described in your proposal achieved?

Edit Activity Detail

Description
Mice

Cat. 1 Cat. 2 Cat. 3 Cat. 4 Cat. 5

Live Animals

Deaths

Students

Are you doing this again next year?

6. Enter comments in relation to any issues encountered or general comments and **Submit**.

Note: All activity completion reports are tabled at Schools Animal Ethics Committee meetings.

Department of Education
Applications
Logout
Animal Ethics 1.0

My Applications / Allendale Primary School - D1607008 - Small Mammal Breeding / Completion Report

Animals	Cat. 1	Cat. 2	Cat. 3	Cat. 4	Cat. 5	Live Animals	Deaths	Students	Next Year?
Mice	⊖	⊕	⊕	⊖	⊖	12	1	25	⊕

Outcomes

How well were the educational objectives described in your proposal achieved?

1 - Not Achieved
2 - Partly Achieved
3 - Mostly Achieved
4 - Met all Objectives
5 - Achieved more than expected

Any Issues?

Yes
No

How were they resolved or could be prevented in the future

The male attacked one of the pups and injured it. We took the pup to the vet but it did not survive. We immediately separated the male from the others and in future we will separate the male just before the pups are born. A Form C2 - Illness/Injury, Death or Unexpected Incident Report was completed and sent to the SAEC Executive Officer.

General Comments

All of the students have really enjoyed this activity and it has proven to be an excellent way to engage our two special needs students.

Submit Completion Report