

Schools Animal Ethics Committee

UNEXPECTED ADVERSE EVENT REPORT

Send this form to the Schools Animal Ethics Committee (SAEC) Executive Officer promptly when an animal unexpectedly:

1. becomes ill or injured requiring veterinary treatment;
2. dies or requires euthanasia or
3. escapes, is lost, or there is an unexpected incident causing harm (e.g. equipment failure, vandalism or predator attack).

Attach the **Animal Health Records**.

If you are unsure whether a report is required, contact the [SAEC Executive Officer](#) for your education sector.

Egg hatching activity: This form is *not* required for unhatched eggs (this includes chicks that have died within 24 hours of hatching).

Application No.

Activity Date Period

School or College

Course Coordinator (Name)

Animal species

(Number if more than one)

Number of animals involved in the incident

Date of Unexpected Adverse Event

Summary

Briefly explain the incident, signs of illness, injury, death or abnormal behaviour etc.

Conditions

What were the environmental conditions at the time?
Did the conditions contribute to the incident?

Action taken

Include Veterinary consult details. Attach a copy of the clinical records if applicable.

Post-event actions or recommendations taken

Course Coordinator name:	Course Coordinator (Signature)
Principal name:	Principal (Signature)



Department of
Education

