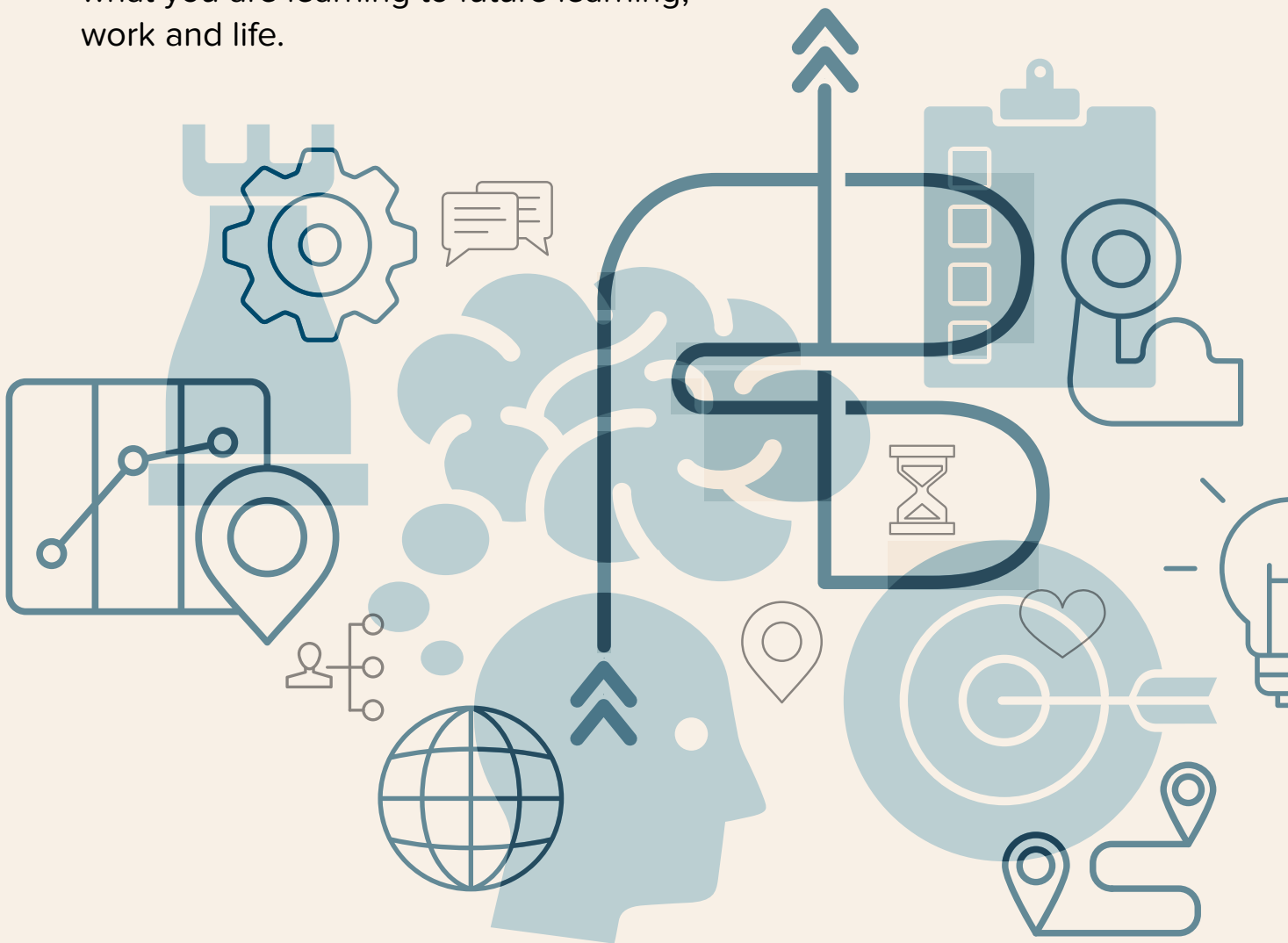


Pathway planning

Plan

Pathway planning enables you to explore, identify, grow and evaluate learning and work pathways available, and recognise the importance of managing your own career. It allows you to connect who you are and what you are learning to future learning, work and life.



Name

Start date

My life right now

Instructions

Reflect on your life right now. Using the prompts below, provide responses in the 'Now' box (e.g. playing netball for health) and 'Developing' box (e.g. join a school group to get involved).



Identity and/or culture

- What is your understanding of your identity and/or culture?
- How are you connected to your culture?
- In what way do you feel your culture and/or identity is respected and valued?



Family and friends

Consider your relationships with family, friends and members of your community.

- How do you maintain positive relationships with others?



Health

Think about your physical health.

- How healthy do you feel?
- What exercise do you undertake?
- How healthy is your diet?



Learning

You learn through a variety of experiences within the classroom, the home and community.

- Are your individual learning needs being met?
- Think about your overall experience of school.
- Consider your academic achievement/grades/subjects. How do you think you are going?



Getting involved

- How are you involved in your school community?
- What involvement do you have in the community outside of school?
- How are you connecting with peers and groups through activities, face-to-face or online?
- What opportunities do you have to lead?
- How might you contribute to society?

My life right now

Identity and/or culture

Now

Developing

Family

Now

Developing

Friends

Now

Developing

My life right now

Health

Now

Developing

Learning

Now

Developing

Getting involved

Now

Developing

Reflection and review

Reflect on changes you have noticed in your attitude, interests, learning experiences and skills gained since last year.

New skills you have developed

New learning experiences

Developing interests

How has your attitude changed?

Reflection and review

Values guide your decision making. Highlight the values below that are important to you now.

empathy
patience identity
inclusivity humility dignity
kindness care gratitude faith
compassion justice
love respect
bravery loyalty tolerance
initiative fairness growth
individuality wisdom community
courage power courtesy
justice affection honest
freedom success trust
discipline authenticity
resilience
independence



Reflection and review

Know yourself and follow your heart

What are your top three values?

Why are these important to you at this time of your life?

Value	Why is this important?
1.	
2.	
3.	

Reflection and review

Access your allies

Who are the most important people in your life? List them.

Why are these people important to you?

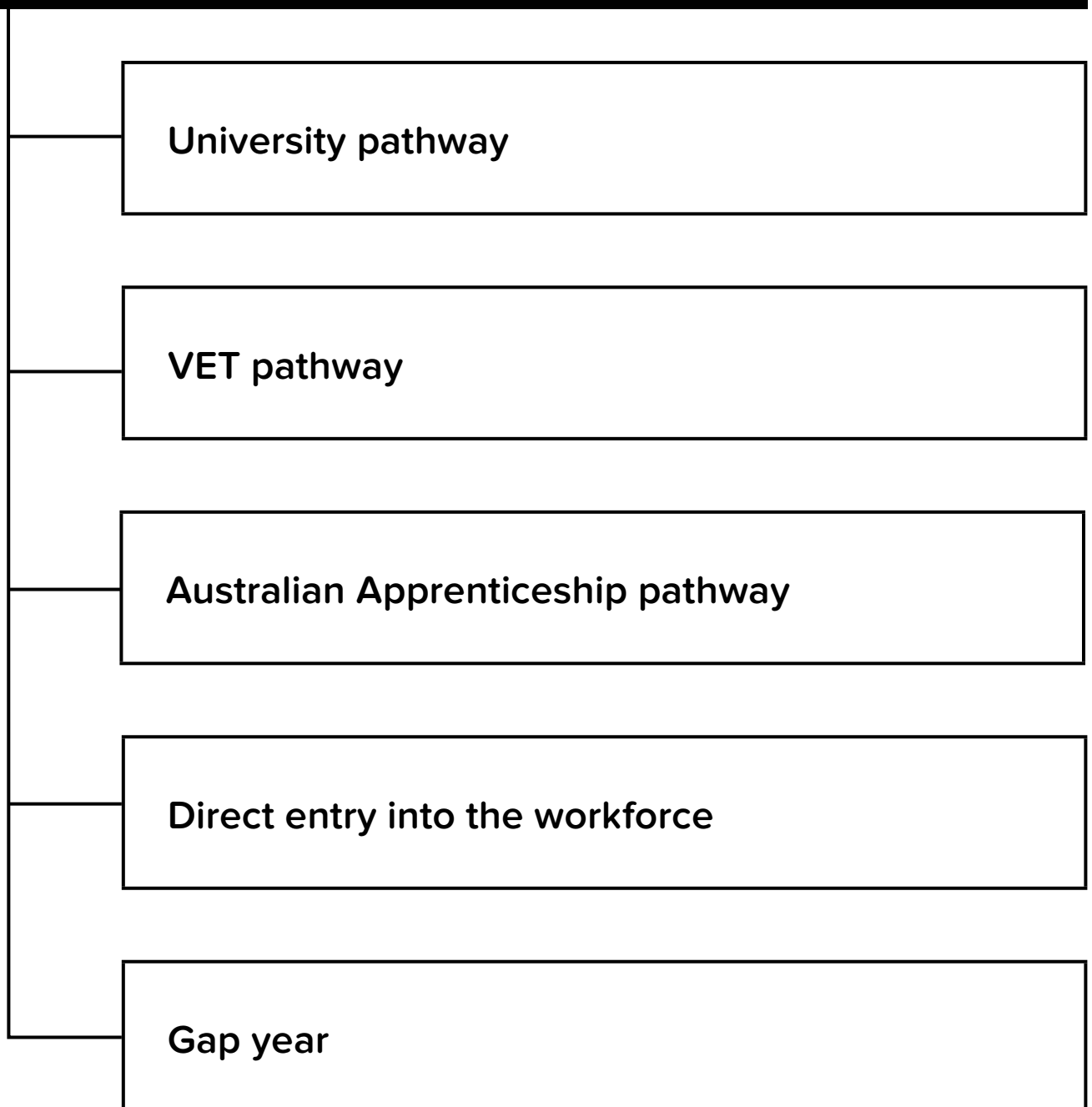
Person	Why are they important?
1.	
2.	
3.	
4.	
5.	

Pathway planning

Websites such as myfuture.edu.au provide information that supports pathway planning activities including details of the levels of training or higher education required for occupations. Understanding these options is essential for you to successfully plan and manage your career.

My career

How you move from one qualification into another can be along a direct pathway or an indirect pathway.



Pathway planning

What pathways are you considering at this point in time?

Qualification or employment pathway you are considering:

Attributes needed

Skills needed

What I need to get there: school results and qualifications

Direct pathway or indirect pathway?

1

Pathway planning

What pathways are you considering at this point in time?

Qualification or employment pathway you are considering:

Attributes needed

Skills needed

What I need to get there: school results and qualifications

Direct pathway or indirect pathway?

2

World of work

Consider work you do now or have done recently:

- workplace learning
- paid work
- volunteering
- responsibilities at home or in a family business
- work in school

Work context	Describe work experiences that you have had. What jobs or tasks were involved?	How has this helped with your pathway planning?

Work capabilities

Three work capabilities I will focus on developing this year	How?
1.	
2.	
3.	

Work capabilities

Reflect on your work capabilities and give a personal rating.

	Low	High
Creativity	◀	▶
Critical thinking	◀	▶
Literacy	◀	▶
Numeracy	◀	▶
Digital literacy	◀	▶
Problem solving	◀	▶
Cultural responsiveness	◀	▶
Interpersonal skills and communication	◀	▶
Teamwork	◀	▶
Collaboration	◀	▶
Adaptability	◀	▶
Resilience	◀	▶
Initiative	◀	▶
Planning and organisation	◀	▶
Self management	◀	▶

Academic review - Semester 1

Using your last report, achievement data and other feedback comments, consider whether you are meeting your goals at school.

Courses I am studying this year	Results	What do I need to do to get on track, or to stay on track for success?

Academic review - Semester 2

Using your last report, achievement data and other feedback comments, consider whether you are meeting your goals at school.

Courses I am studying this year	Results	What do I need to do to get on track, or to stay on track for success?

Academic review

VET qualifications and/or Endorsed Programs	Progress units/hours completed	What do I need to do to get on track, or to stay on track for success?

OLNA	Current achievement category	Action needed?
Reading		
Writing		
Numeracy		

Action planning

An action plan describes how you will use strategies to meet your objective. It is important to remember that an action plan is always a 'work in progress'. Keep it visible and review it regularly in light of your changing needs, new opportunities and chance happenings.

Plan	Describe	Revise (add any revisions to this plan)
	Date:	Date:
What achievement or change do you want to bring about?		
Why is this important to you now?		
What do you know about yourself that will affect this plan?		
What strengths and skills will you need to action this plan?		

Action planning

Plan	Describe	Revise (add any revisions to this plan)
	Date:	Date:
What other barriers may stop you from progressing your plan?		
What do you know about yourself that will affect this plan? Consider some challenges.		
Who could support you? Why would you choose this person?		
Who else could support you? Why would you choose this person?		
What resources do you need to action your plan?		

What do I do next?

What steps do you need to take?

Describe your plan in steps	Timeframe
1.	
2.	
3.	
4.	
5.	
Are you on track?	

My career portfolio

A career portfolio is a personal collection of materials that document learning, activities and achievements over a lifetime. A well-maintained career portfolio makes it easy to identify and demonstrate relevant work capabilities, knowledge and experiences. It can be a collection of hard copies, though it is a good idea to develop a digital or e-portfolio which can include a variety of evidence such as audio, video, images, graphics and documents. It should be updated regularly in preparation for job applications or applying for a training or other learning program.

What's in my portfolio	Completed Yes/No	Need to follow up
Pathway plan		
School reports		
Career quizzes and activities		
Achievements – certificates, awards, photos, newsletters		
Examples of best work		
Voluntary community activities – photos or records		
Formal training (e.g. white card, RSA, First Aid, coaching certificates)		
Contact details of two referees		

My career portfolio

What's in my portfolio	Completed Yes/No	Need to follow up
Current resume		
Sample cover letter		
Industry exploration experiences		
Workplace learning supervisor report		
Workplace learning logbook and skills journal		
WorkSafe SmartMove certificates		
Apprentice aptitude tests		
Network contacts		
Tax File Number (TFN)		
Unique Student Identifier (USI)		

Affirmations

I believe that this pathway plan is realistic and suitable for me because...

--

Parent/carer suggestions and encouragement for my plan

--

Signature:

Date:

Helpful suggestions from teachers, career practitioners or other school staff

--

Signature:

Date:

Help and review

If I cannot follow my set path or change my mind about career plans, I can seek help to get back on track. The people I should talk to are:

--

Student signature: _____ Date: _____

